



ROYAL AUSTRALASIAN COLLEGE  
OF  
DENTAL SURGEONS  
INCORPORATED  
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20 February 2008

Dr Tom Schwarz  
Kinnogene  
PO Box 607  
EDGECLIFF NSW 2027

Dear Dr Schwarz,

In regard to the Strategic Planning Day that you facilitated for the College in July 2007, I would like to acknowledge the effort that you put into the organisation of the day and the careful preparation that ensured the day ran as planned and our expected goals were achieved.

The quality of your work was of the highest standard and has resulted in the production of a clear and concise Strategic Plan for the RACDS. Your guidance and direction of discussion on the day ensured that all Councillors and Staff members were included and that time was used effectively.

Clearly the research you undertook before the planning day in obtaining a detailed brief from myself and the President enabled you to devise suitable tasks to perform on the day. This maximised the input from each member and guided the group through from past mistakes and successes to future needs and aspirations, allowing Council to reach sensible and achievable goals for the future.

The Strategic Plan that resulted from the day is now in place with some goals having already been achieved and I thank you for your part in its development.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Robbins'.

(Mr) Stephen Robbins  
Chief Executive Officer